Empresa
Solutions

Training Schedule

2025

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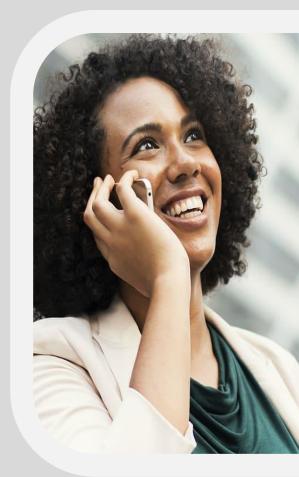Brakpan

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Introduction

Welcome to **Empresa Solutions Training Academy Division** – your partner in professional growth and development. Our training academy provides high-quality education and training programs that empower individuals and organizations to thrive in today's dynamic and competitive landscape. With a focus on excellence and innovation, we offer an array of courses that cater to the evolving needs of professionals across various industries.

Overview of the Training Academy

At Empresa Solutions' Training Academy, we pride ourselves on delivering a comprehensive learning experience that combines industry expertise with practical application. Our state-of-the-art facilities and advanced training methodologies are designed to foster both personal and professional development. As a leader in education and training, our academy offers programs that span numerous disciplines including Information and Communication Technology (ICT), Next-Gen Technologies and Skills, Digital Literacy, Leadership and Business, and Soft Skills.

Mission and Objectives

Our mission is to equip individuals and organizations with the knowledge, skills, and confidence they need to excel in their respective fields. We are committed to creating an inclusive, engaging, and inspiring learning environment that promotes continuous growth and lifelong learning.

- **Empower Learners:** To empower learners with the latest industry-relevant knowledge and practical skills.

- **Innovative Learning:** To foster innovation and creativity through cutting-edge curriculum and teaching strategies.

- **Inclusive Environment:** To create a supportive and inclusive environment that nurtures personal and professional development.

- **Lifelong Learning:** To promote lifelong learning as a fundamental aspect of career progression and success.

Key Benefits and Reasons to Choose Our Academy

Discover the unparalleled benefits our programs offer, designed to accelerate your personal and professional growth.

- **Access Career-Enhancing Opportunities:** Open doors to new career paths with our network and resources.

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- **Gain Practical Knowledge for Real-World Scenarios:** Equip yourself with skills you can apply immediately in your career.

- **Boost Confidence in a Supportive Environment:** Thrive in a community that encourages your personal and professional growth.

- **Develop Vital Interpersonal Skills:** Strengthen your communication and teamwork abilities for success in any field.

- **Build Credibility with a Professional Certification:** Showcase your expertise with a certification respected by employers.

Our Promise

Experience a commitment to excellence and learner satisfaction with our array of adaptable and expertly curated educational offerings.

- **Flexible Learning Modes:** Choose from various learning formats, including online, in-person, and hybrid models, to accommodate your schedule and learning preferences.
- **Expert Instruction:** Learn from experienced industry professionals and educators who bring a wealth of knowledge and insights into the classroom.
- **Course Customization:** Benefit from tailored course content to match your specific interests and career objectives, ensuring a personalized educational experience.
- **Comprehensive Support:** Access ongoing support and resources from our dedicated team, committed to helping you achieve your learning and career goals.
- **Quality Educational Content:** Engage with up-to-date and meticulously curated course materials that meet high educational standards and industry demands.

Course List

ICT Courses

In today's fast-paced digital world, staying ahead requires cutting-edge knowledge of information and communication technologies. Our carefully designed ICT courses equip you with the technical skills and expertise needed to excel in various IT domains. Whether you are looking to delve into the world of networking, cybersecurity, software development, or data analysis, we have the right course to power your career forward.

Code	Name	Duration	Delivery Method
E-IT1LT01	Linux Theory for Beginners	1 days	Online (Free Course)
E-IT1LB01	Linux Basics	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-IT1LA01	Linux Administration	10 days	Classroom-based.
			On-site.
			Virtual classroom.
E-IT1LS01	Linux Scripting	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-IT1LS02	Linux Security	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-IT1NS01	Network Administration & Security	15 days	Classroom-based.
			On-site.
			Virtual classroom.

Digital Literacy Courses

Our Digital Literacy Courses are crafted to empower individuals with the essential skills required to navigate the digital landscape confidently. These courses cater to the foundational understanding and practical application of digital tools in everyday life and work environments. From basic computer usage to internet safety and productivity software, our curriculum ensures learners can thrive in a digitally connected world.

Code	Name	Duration	Delivery Method
E-DL1DB01	Digital Basics	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-DL1DF01	Digital File Management	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-DL1DC01	Digital Communication	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-DL1DS01	Digital Security	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-DL2DC01	Digital Collaboration	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-DL1WP01	Word Processing	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-DL1SA01	Spreadsheet Application	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-DL1PS01	Presentation Application	5 days	Classroom-based.
			On-site.
			Virtual classroom.

Business & Leadership Courses

Our Leadership & Business Courses are designed to inspire and cultivate the next generation of leaders and business professionals. In an increasingly competitive global market, effective leadership and strategic business acumen are paramount. Our diverse range of courses covers leadership development, strategic management, entrepreneurship, and more, providing the knowledge and skills necessary for success in any business environment.

Code	Name	Duration	Delivery Method
E-MN1LS01	Leadership	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-MN1RM01	Risk Management	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-MN1CM01	Change Management	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-MN1PM01	Performance Management	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-MN1QC01	Quality Control	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-MN2PM01	Project Management	10 days	Classroom-based.
			On-site.
			Virtual classroom.
E-MN1QC01	Conflict Management	5 days	Classroom-based.
			On-site.
			Virtual classroom.

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Soft-Skills Courses

At Empresa Solutions Training Academy, we recognize the profound impact that interpersonal skills can have on personal and professional success. Our Soft-Skills Courses focus on enhancing communication, teamwork, problem-solving, and emotional intelligence. These vital skills help build stronger relationships and drive productivity in diverse work settings. Whether you're seeking to improve your personal interactions or enhance your professional influence, our courses offer the tools you need to excel.

Code	Name	Duration	Delivery Method
E-SS1CS01	Communication Skills	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-SS1LS01	Leadership Skills	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-SS1SM01	Stress Management	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E-SS1CS01	Customer Service	3 days	Classroom-based.
			On-site.
			Virtual classroom.
E-SS1CN01	Conflict Navigator: Handling Difficult People with Ease	2 days	Classroom-based.
			On-site.
			Virtual classroom.

Next-Gen Technologies and Skills

In today's fast-evolving tech world, the "Next-Gen Technologies and Skills" category prepares learners with essential skills in emerging fields like artificial intelligence, cybersecurity, and cloud computing. These courses are pivotal for digital transformation across industries. Participants will acquire practical skills and an innovative mindset, enabling them to seize new opportunities and develop forward-thinking solutions. Embrace technological advancement and lead with our expertly designed courses.

Code	Name	Duration	Delivery Method
E_NG1AR01	Augmented Reality (AR) and Virtual Reality (VR) Introduction	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E_NG1DB01	DevOps for Beginners	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E_NG1DS01	Data Science for Beginners	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E_NG1IT01	Internet of Things (IoT) Overview	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E_NG1BC01	Blockchain and Cryptocurrency Basics	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E_NG1CC01	Cloud Computing Essentials	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E_NG1CF01	Cybersecurity Fundamentals	5 days	Classroom-based.
			On-site.
			Virtual classroom.
E_NG1AI01	Artificial Intelligence and Machine Learning	5 days	Classroom-based.
			On-site.
			Virtual classroom.

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Enrolment Information

At Empresa Solutions' Training Academy Division, we aim to simplify your enrolment journey, ensuring you can focus on what matters most—you're learning and development. Below is a comprehensive guide to our registration process and available options.

Registration Process and Requirements

Getting started with your chosen course at Empresa Solutions is quick and straightforward:

1. **Explore Course Offerings:** Discover our diverse range of courses and schedules by visiting https://training.empresa.co.za.

2. **Inquiries:** For any questions or additional information about our courses, please contact us at admin@empresa.co.za. Our dedicated team is available to assist with your inquiries.

3. **Booking Your Course (Online):** After reviewing the course schedule, select a course that matches your interests and timing. Click the "Book Now" button next to your chosen course to proceed with the online booking. You will receive communication and guidance for the next steps.

4. Alternatively, download the registration forms from https://training.empresa.co.za, complete the forms, and return them along with the required supporting documents to registration@empresa.co.za.

5. **Confirmation and Enrolment:** After your submission is successfully reviewed, you will receive an enrolment confirmation via email, which will detail the next steps for course commencement.

Fees and Payment Options

Our academy offers a competitive pricing structure, ensuring exceptional value for your educational investment:

- **Course Fees:** Detailed fee information for each course can be accessed during the booking process.

- **Flexible Payment Plans:** Choose one of our flexible payments plans to spread your course fees across convenient instalments.

- **Secure Payment Methods:** Payments are securely processed online through major credit and debit cards, bank transfers, or direct payments at our administrative office.

Scholarships or Discounts

We are committed to making education accessible and offer several financial assistance options:

- **Corporate Discounts:** Benefit from our group discounts for organizations enrolling multiple participants. Contact us at admin@empresa.co.za to learn more about our corporate training solutions.

- **Early Bird Discounts:** Eligible candidates can avail early bird discounts by booking early. Check our course announcements for deadlines and details.

Whether you're self-enrolling or part of an organizational training initiative, Empresa Solutions Training Academy is ready to support your educational journey. For more detailed information, visit https://training.empresa.co.za and take the first step towards advancing your skills and career today.

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ICT Course Schedule

Code	Name	Duration	Delivery Method	January	February	March	April	May	June	July	August	September	October	November	December
E-IT1LB01	Linux Basics	5 days	Classroom-based. On-site. Virtual classroom.		10.02-14.02	24.03-28.03			23.06-27.06		25.08-29.08			24.11-28.11	
E-IT1LA01	Linux Administration	5 days	Classroom-based. On-site. Virtual classroom.		17.02-28.02	31.03-11.04			30.06-11.07			1.09-12.09			01.12-12.12
E-IT1LS01	Linux Scripting	5 days	Classroom-based. On-site. Virtual classroom.					05.05-16.05				15.09-26.09			
E-IT1LS02	Linux Security	5 days	Classroom-based. On-site. Virtual classroom.					19.05-30.05				29.09-10.10			
E-IT1NS01	Network Administration & Security	15 days	Classroom-based. On-site. Virtual classroom.						02.06-20.06		04.08-22.08			24.11-12.12	
E-NG1CF01	Cyber Security Fundamentals	5 days	Classroom-based. On-site. Virtual classroom.				14.04-25.05						13.10-24-10		

Digital Literacy Courses

Code	Name	Duration	Delivery Method	January	February	March	April	May	June	July	August	September	October	November	December
E-DL1DB01	Digital Basics	5 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-DL1DF01	Digital File Management	5 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-DL1DC01	Digital Communication	5 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-DL1DS01	Digital Security	5 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-DL2DC01	Digital Collaboration	5 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-DL1WP01	Word Processing	5 days	Classroom-based. On-site. Virtual classroom.			03.03-07.03			02.06-06.06				06.10-10.10		
E-DL1SA01	Spreadsheet Application	5 days	Classroom-based. On-site. Virtual classroom			10.03-14.03			08.06-13.06				13.10-17.10		
E-DL1PS01	Presentation Application	5 days	Classroom-based. On-site. Virtual classroom.			17.03-21.03			16.06-20.06				20.10-24.10		

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Leadership & Management Courses

Code	Name	Duration	Delivery Method	January	February	March	April	May	June	July	August	September	October	November	December
E-MN1LS01	Leadership	1 week	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-MN1RM01	Risk Management	1 week	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-MN1CM01	Change Management	1 week	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-MN1PM01	Performance Management	1 week	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-MN1QC01	Quality Control	1 week	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-MN2PM01	Project Management	2 weeks	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-MN1QC01	Conflict Management	1 week	Classroom-based. On-site. Virtual classroom	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	

Soft Skills Courses

Code	Name	Duration	Delivery Method	January	February	March	April	May	June	July	August	September	October	November	December
E-SS1CS01	Communication Skills	4 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-SS1LS01	Leadership Skills	4 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-SS1SM01	Stress Management	4 days	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-SS1CM01	Change Management	1 week	Classroom-based. On-site. Virtual classroom.	T.B.C		T.B.C		T.B.C		T.B.C		T.B.C		T.B.C	
E-SS1CS11	Customer Service	4 days	Classroom-based. On-site. Virtual classroom.	28.01 - 31.01		17.03 - 20.03	14.04-18.04 22.04-27.04	T.B.C	17.06-20.06	T.B.C		16.09-19.09		T.B.C	15.12-19.12
E-SS1CN01	Conflict Navigator: Handling Difficult People with Ease	2 days	Classroom-based. On-site. Virtual classroom.		10.02-11.02 17.02-18.02 20.02-21.02 27.02-28.02			05.05-06.05 12.05-13.05	16.06-17.06 23.06-24.06	07.07-08.07 14.07-15.07	04.08-05.08 11.08-12.08	15.09-16.09 22.09-23.09			

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"Unlock Your Potential with Professional Training from Empresa Solutions."

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